



EL RANCHITO AT SHIELD RANCH

Job Title: Conservation Corps Project Coordinator
Supervisor: Conservation Corps Director
Classification: Seasonal Employment

Employment Dates

Hired – June 1: Hours worked prior to camp, between 5-10 hours per week remote and scheduled time planning and preparing for camp; flexible schedule.

June 2 – July 19: Residential, overnight camp at the Campsite at Shield Ranch. This position will require living on-site during residential camp dates.

Residential Camp Dates at Shield Ranch

Monday, June 2- Thursday, June 5 th Saturday, June 7 th - Thursday, June 12 th	Staff Training
Sunday, June 15 – Friday, June 27	CC Session 1
Saturday, June 28- Friday, July 4 th	Staff Off
Saturday, July 5 th	Staff Prep Day
Sunday, July 6 th – Friday, July 18 th	CC Session 2
Saturday, July 19 th	Staff Wrap-Up

Compensation

Residential salary: \$6,600 from June 2 – July 19 with housing, meals and board provided during the camp sessions

Hourly Rate: \$18-20 per hour for time working outside of June 2- July 19 (depending on experience)

Additional Compensation Opportunities

Lifeguard Certification: \$300 if serving as a certified lifeguard; \$450 for Waterfront Lifeguard certification

Early Commitment: \$150 bonus for committing to work with El Ranchito and completing paperwork by March 31, 2025

Referral: \$200 for a referral of another staff member who completes the summer season

Description

El Ranchito's mission is to connect children with the natural world by providing an extraordinarily fun and inspiring nature-immersion camping experience. Ninety percent of our campers qualify for free or reduced lunch at school and may not otherwise have the opportunity to attend a residential camp. We partner with El Buen Samaritano, Dell Children's Health Plan, People's Community Clinic, as well as other organizations to recruit campers. Conservation Corps is an overnight camp for 9th-12th graders focusing on nature immersion, community building, leadership development, and job training. Campers



EL RANCHITO AT SHIELD RANCH

are called Corps members and learn valuable job skills while earning a stipend for their work. Working together, Staff and Corp members build trails, restore wildlife habitat, and have fun adventure trips.

The Campsite at Shield Ranch

Camp is located at the Campsite at Shield Ranch, on a protected 6,600-acre historic ranch just 20 miles southwest of central Austin. El Ranchito has operated for 18 years, and the artfully designed and off-grid permanent camp facilities are home to El Ranchito during the summer. The Campsite is designed to stay cool during hot days and increase comfort and safety. The Campsite offers screened sleeping shelters, a screened open-air pavilion with gathering/dining space, an industrial kitchen, innovative sustainable systems for showers and evaporative toilets, and a safe place during inclement weather. With all solar and rainwater facilities, the Campsite models our conservation values. Our facility uses fans, shade, and breezes to stay cool. We do not have air conditioning.

Role Description

Conservation Corps is an overnight camp for 9th-12th graders focusing on nature immersion, community building, leadership development, and job training. Campers are called Corps members and learn valuable job skills while earning a stipend for their work. The Project Coordinator will guide Corps members through a conservation project, such as building a trail or wildland restoration. The Project Coordinator will work with the Campsite Education Director and Conservation Corps Director to ensure the project stays on schedule. The Project Coordinator will be given a project plan with an overview of what the Conservation project entails and daily progress marks. The Project Coordinator will also support camp activities and programs outside of the project.

Conservation Corps (CC) Project Coordinator responsibilities include:

- Plan conservation projects, prepare tools and ensure daily project readiness.
- Train CC Crew Leaders in trail building/maintenance skills and tool safety.
- Conduct daily safety talks, group stretches and serve as safety officer during work projects.
- Coordinate and supervise the conservation work projects, including all logistics, and work closely with supervisor to integrate nature curriculum with work projects when relevant.
- Support camp activities and programs outside work projects, fully participating in camp community.
- Support recruitment and registration of CC campers, including a second session.
- Assist in developing staff training schedule and facilitate/co-facilitate staff training elements.
- Assist with transitions between camp sessions including pick-up, drop-off.
- Complete evaluation.
- Other duties as assigned.

Qualifications

- At least 21 years of ages
- Education and training with a focus in conservation, workforce development or experiential education
- Experience working with youth 14-17
- Experience leading a conservation project with up to 20 youth
- Knowledge and use of tools and equipment and how to use them safely



EL RANCHITO

AT SHIELD RANCH

- Ability to work in outdoor setting for extended periods
- Strong interpersonal skills and ability to communicate effectively with children, parents, and other staff members
- Ability to pass a background check
- Ability to obtain First Aid and CPR certification
- Ability to be on site during the duration of employment while sessions are running