



EL RANCHITO AT SHIELD RANCH

Job Title: Conservation Corps Project Coordinator
Supervisor: Conservation Corps Director
Classification: Seasonal Employment

Employment Dates

Hired – May 31: Hours worked prior to camp, between 5-10 hours per month remote and scheduled time planning and preparing for camp; flexible schedule.

June 1 – July 13: Residential, overnight camp at the Campsite at Shield Ranch. This position will require living on-site during residential camp dates.

Residential Camp Dates at Shield Ranch

Saturday, June 1 – Thursday, June 6, Sunday, June 9- Thursday June 13	Staff Training
Sunday, June 16 – Friday, June 28	CC Session 1
Saturday, June 29- Friday, July 5th	Staff Off
Saturday, July 6th	Staff Prep Day
Sunday, July 7th – Saturday, July 12	CC Session 2
Saturday, July 13	Staff Wrap-Up

Compensation

Residential salary: \$4,600 from June 1 – July 13 with housing, meals and board provided during camp sessions

Hourly Rate: \$20-\$21 per hour for time working outside of June 1- July 13 (depending on experience)

Additional Compensation Opportunities

Lifeguard Certification: \$300 if serving as a certified lifeguard; \$450 for Waterfront Lifeguard certification

Early Commitment: \$150 bonus for committing to work with El Ranchito and completing paperwork by March 1st, 2023

Referral: \$100 for a referral of another staff member who completes the summer season

Description

El Ranchito’s mission is to connect children with the natural world by providing an extraordinarily fun and inspiring nature-immersion camping experience. 90% of our campers qualify for free or reduced lunch at school and may not otherwise have the opportunity to attend a residential camp. We partner with El Buen Samaritano, Dell Childrens Hospital and People’s Community Clinic, as well as other organizations, to recruit campers. Conservation Corps is an overnight camp for 10th-12th graders focusing on nature immersion, community building, leadership development, and job training. Campers are called Corps Members and learn valuable job skills while earning a stipend for their work. Working together, Staff and Corp Members build trails, restore wildlife habitat, and have fun adventure trips.



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Camp is located at the Campsite at Shield Ranch, which is on a protected 6,400-acre historic family ranch just 20 miles southwest of central Austin.

The Campsite at Shield Ranch

El Ranchito has operated for 17 years and the artfully designed and off-grid permanent camp facilities is home the El Ranchito during the summer. The Campsite is designed to stay cool during hot days and increase comfort and safety. The Campsite offers screened sleeping shelters, a screened open-air pavilion with gathering/dining space, industrial kitchen, innovative sustainable systems for showers and evaporative toilets, and a safe place during inclement weather. All solar and rainwater facilities, the Campsite models our conservation values. Our facility uses fans, shade, and breezes to stay cool. We do not have air conditioning.

Conservation Corps (CC) Project Coordinator responsibilities include:

- Plan conservation projects, prepare tools and ensure daily project readiness.
- Train CC crew leaders in trail building/maintenance skills and tool safety.
- Conduct daily safety talks, group stretches and serve as safety officer during work projects.
- Coordinate and supervise the conservation work projects, including all logistics, and work closely with supervisor to integrate nature curriculum with work projects when relevant.
- Support camp activities and programs outside work projects, fully participating in camp community.
- Support recruitment and registration of CC campers, including a second session in 2023.
- Assist in developing staff training schedule and facilitate/co-facilitate staff training elements
- Assist with transitions between camp sessions including pick-up, drop-off
- Complete evaluation

Qualifications

- At least 21 years of ages
- Education and training with a focus in conservation, workforce development or experiential education
- Experience working with youth 14-17
- Experience leading a conservation project with up to 20 youth
- Knowledge and use of tools and equipment and how to use them safely
- Ability to work in outdoor setting for extended periods
- Strong interpersonal skills and ability to communicate effectively with children, parents, and other staff members
- Ability to pass a background check
- Ability to obtain First Aid and CPR certification
- Ability to be on-site during duration of employment while sessions are running